

NOTIFICATION  
Home Department  
Sachivalaya, Gandhinagar.  
Dated the.....,2021.

**18 JUN 2021**

Gujarat Police  
Act, 1951.

No. GG/39/2021/DYS/102018/1560/B : - In exercise of the powers conferred by clause (b) of section 5 of the Gujarat Police Act, 1951 (Guj. XXII of 1951), the Government of Gujarat hereby makes the following rules to provide for regulating the conditions of service of persons appointed to the post of the Police Sub-Inspector (Unarmed), Class III, in the subordinate service of the Police Department, in so far as they relate to passing of the departmental examination, for promotion to the post of Police Inspector (Unarmed), Class II, namely:-

**1. Short title, commencement and application.—**

- (1) These rules may be called the Police Inspector (Unarmed), Class II (Departmental Examination) Rules, 2021.
- (2) They shall come into force on the date of their publication in the *Official Gazette*.
- (3) They shall apply to persons appointed to the post of Police Sub-Inspector (Unarmed), Class III, in the subordinate service of the Police Department by promotion or otherwise.

**2. Definitions.—** In these rules, unless the context otherwise requires,-

- (a) "Commission" means Gujarat Public Service Commission, Gandhinagar;
- (b) "Examination" means the Departmental Examination prescribed under these rules for promotion to the post of Police Inspector (Unarmed), Class II;
- (c) "Government" means the Government of Gujarat;
- (d) "Physical Examination" means the physical examination specified under these rules;
- (e) "relevant recruitment rules" means the prescribed recruitment rules for the post of Police Inspector (Unarmed), Class II, in the Gujarat State Police Service;
- (f) "specified chances" means the number of chances specified in these rules within which a person is required to pass the Examination;
- (g) "specified period" means the period specified in these rules within which a person is required to pass the Examination.

**3. Conditions for eligibility and availability of chances.—**

- (1) The candidate possessing the requisite requirements under the relevant recruitment rules of Police Inspector (Unarmed), Class II, shall eligible for admission to the Examination:

Provided that, Police Sub-Inspector (Unarmed), Class III, who has completed three years in the Gujarat State Police Service on the last date of accepting the application form shall be eligible to appear in the Examination.

- (2) To be eligible for promotion to the post of Police Inspector (Unarmed), Class II, a person shall be required to pass the Examination within a period of three years and within three chances from the date of his completing three years continuous service after his regular appointment to the lower post:

Provided that, in case of person who has a last chance, if the period for passing the examination as provided in these rules, expires before the date of holding of the next Examination, the said period shall be deemed to have been extended until the date of the declaration of the result of the Examination so held :

Provided further that, a person belonging to the Scheduled Castes or Scheduled Tribes may be given one more chance which shall have to be availed of within the period of one year from the date of the expiry of the specified period.

- (3) If a person fails to pass the Examination referred to in this rule within the specified period and specified chances, he shall, notwithstanding such failure, be eligible to appear at any time in the Examination on payment of an examination fee as may be determined by the Government from time to time and if he passes the said Examination, he shall be eligible for promotion:

Provided that he shall not be entitled to claim seniority over those persons who have passed the Examination earlier than him and also have been promoted regularly to the higher post before he became eligible for such promotion on passing the Examination.

**4. Holding of Examination,—**

- (1) The Commission shall hold the Examination at least once in a year.
- (2) The Commission shall communicate the tentative programme of the Examination to the Home Department at least ninety days before provisional date as may be fixed by the Commission.
- (3) The date, time and places of the Examination shall be fixed by the Commission and communicated to the Home Department.

**5. Appearance in the Examination.—**

- (1) A person who desires to appear at the Examination shall submit his application in the form as specified in Schedule III to the Home Department through the concerned office to enlisting his name as a candidate for such Examination at least sixty days before the date of the Examination.
- (2) The concerned Head of Department shall scrutinize the application with regard to his eligibility for appearing at the Examination and forward the same to the Home Department alongwith the Certificate of Eligibility as specified in Schedule III.
- (3) The Home Department shall scrutinize the applications so received and the same shall be forwarded to the Commission alongwith such details as may be asked by the Commission.
- (4) If the applicant subsequently decides not to appear at the Examination, he shall give intimation thereof to the Home Department through the concerned Head of Department, at least thirty days before the date of the commencement of the Examination.
- (5) In the event of any person failing to appear at the Examination after having enlisted his name as a candidate for appearing thereat but without intimating as referred to in sub-rule (4), he shall be deemed to have lost one chance to pass the Examination.
- (6) The Commission shall admit the candidate to the Examination on the strength of the certificate issued by the concerned Head of Department that he is eligible to appear at such Examination:

Provided that the concerned Head of Department may condone the failure on the part of the person to give intimation referred to in sub-rule (4), and the consequences arising there from if it is satisfied that the person had failed to give the intimation within time for reasons beyond his control.

- (7) The candidate shall have to appear at the Examination at their own expense.

**6. Syllabus and scheme of Examination.—**

- (1) The syllabus for Written Examination and Physical Examination shall be as specified in Schedule I and Schedule II respectively.
- (2) The Written Examination shall consist of five papers among which papers 1, 2, 3 and 5 shall be of 100 (one hundred) marks whereas paper 4 shall be of 200 (two hundred) marks. The Examination shall

consist of Multiple Choice Questions (MCQs) except papers 4 and 5 which shall be descriptive type..

- (3) The candidate shall be allowed to answer the entire subjects of Papers 1, 2 and 3 with the help of books, whereas Papers 4 and 5 without books.

**Explanation.-** "With books" means original book of the subjects approved by the Government or the institute which includes bare Acts and / or rules without any commentaries or case laws and manuals issued under the Act published by the Government of Gujarat.

- (4) The medium of the written examination shall be Gujarati or English as per the instructions given in the question paper.

**7. Qualifying Standard for Passing Examination.—**

- (1) The qualifying standard for passing the Examination shall be fifty per cent (50%) of total marks assign to each paper.
- (2) An unsuccessful candidate who secures sixty per cent (60%) or more marks in any one or more papers shall be exempted from appearing in those papers at the subsequent Examination.

- 8. Prohibition to use certain devices in the Examination hall.—** No candidate shall be allowed to carry with him any type of electronic communication devices like cellular phone, calculator, pager, tablet, I-pad, etc.

**9. Physical Examination.—**

- (1) No person shall be eligible for the promotion to the post of Police Inspector (Unarmed), Class II, under these rules, unless he has passed the Physical Examination as specified in Schedule II.
- (2) The Physical Examination shall be of qualifying nature only and no marks shall be given to the candidates for qualifying this Physical Examination.
- (3) The Physical Examination shall ordinarily be conducted after completion of the Written Examination. A candidate, who secures the passing standard in each of the papers of Written Examination but fails to pass the Physical Examination, shall have to undergo only the Physical Examination in the subsequent chance.
- 10. Publication of Result.—** The Commission shall publish the result of the Examination on its website and shall also communicate the same

to the Additional Chief Secretary to the Government of Gujarat, Home Department.

- 11. Rechecking of marks of written Examination.-** A candidate, who desires to have his marks of written Examination rechecked, may apply to the Commission alongwith such fees as may be fixed by the Commission for each paper, within a period of fifteen days from the date of declaration of the result of the final result of the Examination.

**SCHEDULE I**

**(see rule 6 (1))**

**WRITTEN EXAMINATION**

<b>Paper No.</b>	<b>Subject</b>	<b>Type</b>	<b>Total Marks</b>	<b>Duration</b>	<b>Remarks</b>
1	The Indian Penal Code, 1860 and The Code of Criminal Procedure, 1973	MCQs and Objective	100	2 Hours	With Books
2	The Indian Evidence Act, 1872 and minor Acts	MCQs and Objective	100	2 Hours	With Books
3	e-Gujcop, Computer and Gujarat Police Mannual	MCQs and Objective	100	2 Hours	With Books
4	Practical Procedures	Descriptive	200	3 Hours	Without Books
5	English and Gujarati Languages	Descriptive	100	3 Hours	Without Books

**Paper-1**

**The Indian Penal Code, 1860 and the Code of Criminal Procedure, 1973**

**The Indian Penal Code, 1860.**

<b>Sr.No.</b>	<b>Chapters</b>	<b>Sections</b>
1	1	1,2,3,4
2	2	6,11,14,21,23,24,25,27,28,29A,33,34,38,39,40,43,44,52,52A
3	3	53,73,74,75
4	4	76 to 106
5	5	107,108,108A,114,118,119,120
6	5A	120A,120B
7	6	121 to 125, 128 to 130
8	7	131,132,133,136,137,140
9	8	141 to 149, 153 to 160
10	9	166 to 175
11	9A	171A,171B,171E
12	10	177 to 190
13	11	191 to 206, 211 to 229A
14	13	264 to 267
15	14	268 to 273, 279, 292, 293, 294
16	15	295, 295A
17	16	299 to 376E
18	17	378 to 462
19	18	463 to 477A
20	20	493 to 498
21	20A	498A
22	21	499
23	22	503 to 511

**The Code of Criminal Procedure, 1973.**

<b>Sr. No.</b>	<b>Chapters</b>	<b>Sections</b>
1	1	2
2	2	6,9,24,25
3	3	27,28
4	4	36 to 40
5	5	41,41A to 41D,42,44,45,46,48 to 60
6	6	62 to 90

Sr. No.	Chapters	Sections
7	7	91 to 105
8	7A	105A to 105L
9	8	106 to 128
10	9	125 to 128
11	10	129 to 148
12	11	149 to 153
13	12	154 to 162, 164 to 176
14	13	177 to 189
15	14	190 to 199
16	15	200 to 203
17	16	204 to 210
18	17	211, 215
19	22	266 to 271
20	23	272 to 276
21	24	300 to 303, 311 to 318
22	25	328 to 339
23	26	340 to 343
24	28	366
25	29	374 to 390, 394
26	30	395
27	32	425 to 428, 432 to 435
28	33	436 to 441, 446
29	34	451 to 459
30	36	468 to 473
31	37	482

### **Paper 2**

#### **The Indian Evidence Act, 1872 and Minor Acts**

#### **The Indian Evidence Act, 1872.**

Sr.No.	Chapters	Sections
1	1	3, 4
2	2	6, 9, 11, 17, 24 to 29, 32, 45 to 47A
3	4	60
4	5	61 to 65B, 67, 67A, 74 to 78
5	7	101 to 114A
6	9	118, 119, 133
7	10	141 to 143, 154 to 161, 165
8	11	167

#### **Minor Acts**

1. The Right to Information Act, 2005.
2. The Protection of Children from Sexual Offences Act, 2012.
3. The Gujarat Police Act, 1951.

4. The Prevention of Corruption Act, 1988.
5. The Dowry Prohibition Act, 1961.
6. The Information and Technology Act, 2000.
7. The Juvenile Justice (Care And Protection of Children) Act, 2000 and The Juvenile Justice (Care And Protection of Children) Rules of Gujarat State, 2003.
8. The Bombay Prevention of Gambling Act, 1887.
9. The Motor Vehicle Act, 1988.
10. The Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989.
11. The Gujarat Prevention of Anti-social Activities Act, 1985.
12. The Gujarat Prohibition Act, 1949.

### Paper-3

#### e-Gujcop, Computer and Gujarat Police Manual

##### **e-Gujcop and Computer**

1. e-Gujcop Police Station Module
2. Pocket Cop Mobile Application
3. SARAL Application
4. Citizen's Portal
5. CM Dashboard
6. Principles of Cyber Forensics
7. Collection of Digital Evidence during Investigation of various kinds of cyber crimes

#### **Gujarat Police Manuals**

Volume	Rules
1	1 to 6, 28, 126, 183, 204, 265, 301, 327, 339, 352, 354, 363, 368, 370, 372, 379
2	94 to 107, 117 to 177, 178 to 223
3	1, 7, 11, 33, 44, 46, 50, 51, 52, 60, 63, 68, 72, 74, 81, 82, 98, 99, 113, 118, 120, 124, 125, 135, 140, 170, 174, 175, 176, 178, 180, 181, 184, 185, 195, 199, 205, 211, 215, 217, 218, 219, 220, 223, 229, 231, 232, 240, 241, 247, 248, 256, 261, 265, 271, 301, 333, 347, 364, 389, 398, 400, 401, 413, 428,



Volume	Rules
	433, 440, 442, 455, 457, 462, 463, 499, 511, 539, 543, 549, 568, 572, 575

**Paper-4**  
**Practical Procedures**

1. Writing of FIR
2. Writing of all kinds of Panchnamas
3. Writing of case diaries
4. Writing of special reports of serious offences
5. Writing of Crime memo
6. Writing of Station diaries
7. Writing of Chargesheets
8. Writing of Final reports
9. Writing of Complaints of Preventive actions
10. Writing of PASA and Externment proposals
11. Preparation of VVIP bandobast schemes
12. Writing of Janvajog reports
13. Writing of AD reports
14. Collection of evidences in cases of murder and rapes
15. Investigation of HBT, Vehicle thefts, chain snatching, dacoity and extortion cases

**Paper-5**  
**English and Gujarati Language**

Sr No	Topic	Marks
1	Essay in English and Gujarati	20
2	Government Correspondence: Different types of letters	10
3	Report Writing (Gujarati/English)	10
4	Precis Writing (Gujarati/English)	10
5	Translation from English to Gujarati	10
6	Translation from Gujarati to English	10
7	Gujarati Grammar	15
8	English Grammar	15

## **SCHEDULE-II**

**(see rule 6 (1) and 9(1))**

### **PHYSICAL EXAMINATION**

1. Physical Examination shall be of qualifying nature. No marks shall be awarded for the same.
2. Both male and female candidates shall have to complete 800 meters running within the time duration as shown in the following tables:

#### **For Male Candidates**

<b>Sr. No.</b>	<b>Age Group</b>	<b>Max. Time limit</b>
1	Less than 30 years.	5 minutes
2	30 to 35 years.	5 minutes and 10 seconds
3	35 to 40 years.	5 minutes and 25 seconds
4	40 to 45 years.	5 minutes and 40 seconds
5	45 to 50 years.	6 minutes and 10 seconds
6	More than 50 years.	6 minutes and 45 seconds
7	More than 55 years.	7 minutes and 10 seconds

#### **For Female Candidates**

<b>Sr. No.</b>	<b>Age Group</b>	<b>Max. Time limit</b>
1	Less than 30 years.	6 minutes and 30 seconds
2	30 to 35 years.	6 minutes and 40 seconds
3	35 to 40 years.	6 minutes and 50 seconds
4	40 to 50 years.	7 minutes and 15 seconds
5	More than 50 years.	7 minutes and 30 seconds
6	More than 55 years.	8 minutes

## **SCHEDULE III**

**(See Rule 5(1))**

Application for appearing at the Departmental Examination to be held by the Commission.

1.	Applicant's name in full ( Surname first ) ( In English and Gujarati )	
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	Applicant's Address		
	Mobile Number		
	E-mail		
2.	Photo of Applicant (Passport size)		
3.	Designation ( In English and Gujarati )		
4.	Name of the office in which at present serving		
5.	Birth date and age at the time of this examination		
6.	Date of appointment and total years of service		
7.	Whether the applicant has appeared at the examination previously? If so,		
	a	Month and year of examination at which he appeared.	
	b	Whether any exemption is earned. If so, details of marks, year of examination and subject should be given.	
	c	Whether the applicant intends to avail of exemptions earned? State "Yes" or "No" ( The choice will be treated as final and no change shall be allowed )	
8.	Authority or the Rule under which the applicant has to appear for the examination		
9.	Number of chances and time-limit within which the applicant is required to pass the Examination (date of expiry of the period for appearing at the Examination should be mentioned)		
10.	Number of trials exhausted		
11.	Whether additional (Special chance) has been granted? Number and date of orders, under which the additional chance has been granted to the applicant, should be specified and a copy thereof should be attached herewith.		
12.	Purpose of passing the examination (e.g. confirmation, retention in the Government service, promotion etc.)		

13	Whether the applicant is eligible to appear at the examination according to the rules of the Departmental Examination?	
14.	Number and Date of orders relaxing age and service limit from competent authority (Copies of orders should be attached)	
15.	Remarks, if any	

Signature of the applicant

Place :

Date :

### **CERTIFICATE OF ELIGIBILITY**

**[see rule 5(2)]**

Certified that-

- 1.The above particulars are verified and found correct. Shri/Smt./Kum. .... is eligible to appear at the Departmental Examination for promotion to the post of Police Inspector (Unarmed), Class II to be held in .....
- 2.\*Necessary fee is paid; copy of challan is attached herewith,  
\*candidate is granted additional chance, a copy of order is attached.

Place :

Date :

\*Strike out whichever is not applicable.

(Signature and designation of the  
Head of Department / Office)

By order and in the name of the Governor of Gujarat,

  
(Nikhil Bhatt)

Additional Secretary to Government.

**To: -**

- Principal Secretary to the Hon. Governor of Gujarat, Gandhinagar (By letter)
- Chief Principal Secretary to Hon. Chief Minister, Swarnim Sankul-1, Sachivalaya, Gandhinagar
- Personal Secretary to Hon. Minister of State (Home), Swarnim Sankul-2, Sachivalaya, Gandhinagar
- Secretary to the Gujarat Legislative Assembly, Gandhinagar (By letter)

- Secretary, Gujarat Public Service Commission, Gandhinagar  
(By Letter)
- Principal Private Secretary to Additional Chief Secretary, Home Department, Sachivalaya, Gandhinagar
- Principal Private Secretary to Additional Chief Secretary (Pers.), General Administration Department, Sachivalaya, Gandhinagar
- Secretary, Legislative and Parliamentary Affairs Department, Sachivalaya, Gandhinagar
- Director General and Inspector General of Police, Gujarat State, Gandhinagar
- The Manager, Government Central Press, Gandhinagar with a request to publish the notification in Government Gazette and send 100 copies to this Department and 100 copies to D.G.& I.G.P, All officers / All Branches of Home Department
- ✓ IT Cell, Home Department with a request to upload this notification on Department's website
- The Branch Select file